

Fremont Conservation Commission  
Fremont Town Hall  
Fremont, NH

December 5, 2016

7:00 PM

Meeting Minutes

Approved January 9th, 2017

Present: Chair Bill Knee, Members Leanne Miner, Pat deBeer, and Leo Danjou, Open Space Member Dennis Howland, and Recording Secretary Casey Wolfe

Also present: Tim Lavelle, Joel Deblois

- I. CALL TO ORDER: Mr. Knee opened the meeting at 7:04 PM.
- II. OPEN SPACE: Mr. Howland informed the Commission that the Barred Owl trail is open for business. Everything is all signed and blazed. The order from Voss has come in. Mr. Howland also demonstrated how he would mount a “no ATV” sign and how he drills holes in metal blazes. Mr. Howland left at 7:11 PM.
- III. APPROVAL OF MINUTES: November 7, 2016

Ms. deBeer made a motion to accept the minutes as amended. Mr. Danjou seconded that motion with all in favor.

#### IV. BUSINESS

##### A. Tim Lavelle, surveyor, Concern Over A Wetland Permit

Mr. Knee introduced Mr. Lavelle to the Commission. Mr. Lavelle was hired by a Fremont resident Joel Deblois who is looking to purchase Map 6 Lot 22 on Leavitt Road. He wants to subdivide the land and build two homes – one of these homes would be for his family. He needs a Wetlands Permit from the State to build the shared driveway through a wetland. Mr. Lavelle wants to meet with the Cons Com concerning this permit.

Mr. Lavelle explained that the 24.24 acre lot would be split into two 12.12 acre lots. The proposed shared driveway would have an 18 inch culvert. There would be 780 square feet of impact to the wetland. The driveway would be a gravel driveway. The Commission looked through some photos of the wetlands. The wetlands are mostly stagnant. Mr. Lavelle said that there are no vernal pools or endangered species. Mr. Knee expressed that he would like a copy of a wetlands report from a wetland scientist. He also would like to do a site walk. The group decided on Saturday December 12<sup>th</sup> at 8:30 AM. Mr. Lavelle left at 7:30 PM.

##### B. Wetland Permit Applications

1. The right to intervene

Mr. Knee has been in touch with the NHACC for some information concerning wetland permit applications. The date the town clerk signs the application form is the "filing date." In order to "intervene" or delay consideration, the Wetland Bureau must receive notification from the CC within 14 days of the filing date. If your commission intervenes, then you will have 40 days to submit a written report. You can get information about whether a particular permit has been deemed administratively complete or has been approved at the DES website.

You can communicate your commissions wish to comment by email to DES. They will accept emails letting them know that you plan to comment but realize that your comments will also need to be submitted in hard copy. You can contact DES at shoreland@des.nh.gov or (603) 271-2147 NHDES Wetlands Bureau, PO Box 95, Concord, NH 03303-0095.

2. Wetland Permit Application notification process

The Town Clerk, Deputy Clerk, and Town Administrator have been asked to streamline the time it takes the Commission to be notified that an application has been filed. The current group is going to have the town clerk notify us. Ms. deBeer mentioned that the Commission used to meet twice a month – this helped keep the Commission from letting things slip through the cracks.

C. Discussion of RSA 482 and NHACC Wetland Factsheet

NHACC 's executive director has recommend that all Commissioners read through RSA 482 just to get a handle on the regulations and terminology. There was also a list of things that Commissioners should be aware of when doing a site walk.

D. Galloway Variance Request

There was a discussion about the status of Galloway request for a wetland setback variance to alter the terrain in order to construct a storm water treatment system. Mr. Knee and Ms. Miner went on a ZBA site visit on Dec. 3rd with Dennis Quinn, Mr. Galloway's engineer. Ms. Miner presented a marked-up site plan to the other members. The entire perimeter of this operation would get drainage structures. Ms. Miner felt that these structures would be an improvement to the site. Ms. deBeer pointed out that Mr. Galloway is not complying with his current site plan – he does not have good credibility. Mr. Knee proposed that the Commission recommends to the ZBA to permit the drainage features in the setback. He felt it would improve the site. The ZBA is doing its due diligence by requesting reports from a hydrogeologist and a wetland scientist. Mr. Danjou wanted to wait until these third party reports are finished. Mr. Knee will hold on writing a recommendation letter to the ZBA until the reports come in. The Commission will hold a special meeting on Monday December 19<sup>th</sup> at 7:00 pm to discuss this.

E. Horsburgh - Update on ARM Funding

Mr. Knee informed the Commission that he received an email from Duane Hyde announcing that the ARM Grant was fully funded for \$85,000. Mr. Hyde again thanked the Conservation Commission for contributing the funds for the Wetlands Assessment that Mark West prepared. 354 acres are on its way to being conserved - SELT just needs to go through some legal procedures that are involved.

F. Forest Laws for Municipal Officials Presenters and Volunteers

Mr. Knee announced that there is a workshop on Wednesday, December 14, 2016, 8:00 am - 3:00 pm at the Salisbury Town Hall in Salisbury, NH. Register Online. It is a workshop for town selectmen, town clerks, tax collectors, assessors, code enforcement officers, conservation commissioners, road agents, forestry committee members, police officers, and other town employees and volunteers can play a vital role in the enforcement of forest laws. Foresters attending will receive CFE's for licensing.

G. Town Forest Data Request

Mr. Knee informed the Commission that the UNH Cooperative Extension is partnering with NH GRANIT to identify and document all Town Forests and town owned conservation lands greater than 10 acres, so that the GRANITE GIS data layer of conservation lands in New Hampshire can be updated. Mr. Knee pointed out that Cooperidge and Smith need to be added.

H. Mr. Knee also announced the 2017 NH Water & Watershed Conference - Save the Date and Call for Abstracts - March 24, 2027 at Plymouth State University.

I. Trail Finder Meeting

Mr. Knee mentioned a workshop that was November 30th in Portsmouth at Urban Forestry Center. A duplicate meeting is coming up on December 8, 2016 from 1:00 to 3:30pm. Susan N. McLane Audubon Center, Concord, NH. The Commission had a discussion on whether to use the site to promote our trails. Ms. Miner felt that it would be beneficial for Fremont's maps to be on trailfinder.com.

V. ADJOURNMENT – Ms. Miner made a motion to adjourn the meeting at 9:12 pm. Mr. Danjou seconded that motion with all in favor.

Next Meeting: January 9, 2017

Special Meeting: December 19, 2016

Respectfully Submitted,

Casey Wolfe  
Recording Secretary